Creative Writing Option Student Instructions
English Department
University of Kentucky

1. Fill out the Creative Writing Option Form and turn in to Catherine Sizemore, English Department Manager Associate (1207 POT).
2. Go to the main College of Arts and Sciences Office (202 POT) and fill out the College Imaginative Writing Option form to officially request the option to be listed on your transcript.
3. Complete the requirements of the Creative Writing Option (see below).
4. During your final semester, go to 1207 POT and let Catherine Sizemore know you have completed the requirements and will be graduating this semester. Catherine will pull your CWO form, check your transcript and sign off on your form, then give you a copy.
5. Turn your completed portfolio and the CWO form with Catherine’s signature to your Creative Writing Portfolio faculty advisor by the deadline (see below).

Deadlines: March 1st for spring and summer graduates, October 15th for fall graduates

Deadline for selecting Creative Writing Portfolio Faculty Advisors:
February 1st for spring and summer graduates, September 15th for fall graduates

Creative Writing Option Requirements
(Please check the completed items and attach an unofficial transcript to this form.)

☐ ENG 207: Introductory Workshop in Imaginative Writing (3 hours)
☐ ENG 407: Intermediate Workshop in Imaginative Writing (3 hours)
☐ ENG 507: Advanced Workshop in Imaginative Writing, taken twice under two different subtitles
  o First Course Subtitle: _______________
  o Second Course Subtitle: _______________

☐ In addition to the coursework, students are required to complete a 30-50 page portfolio of creative work. The portfolio itself may be composed of short stories, poems, nonfiction, or a mixture of several genres. Much of this work will have been initiated in classes at UK, although it will be significantly revised and developed for this portfolio.

For questions, please contact Catherine Sizemore at catherine.sizemore@uky.edu.
Creative Writing Option Declaration Form
English Department
University of Kentucky

This form must be turned in with your portfolio to your Creative Writing Portfolio Faculty Advisor.

**Deadlines: March 1st for spring and summer graduates, October 15th for fall graduates**

Name: _______________________________ CMID: _____________  Date: ______

Email: _______________________________ Phone: _______________________________

Current/Campus Address: ___________________________________________________________

Permanent Address (if different):_____________________________________________________

Major: ___________________________ Expected Semester of Graduation: ___________

Current Year in Program:   Freshman  Sophomore  Junior  Senior

Creative Writing Portfolio Faculty Advisor(s): ________________________________

Deadline for selecting Creative Writing Portfolio Faculty Advisors:
February 1st for spring and summer graduates, September 15th for fall graduates

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  o First Course Subtitle: __________________
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Course requirements complete: ________________________________ (DMA Signature/Date)

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Portfolio approved: ________________________________ (Faculty Advisor Signature/Date)

**Faculty Advisors, please return this form to Catherine Sizemore after approving the portfolio.**

For questions, please contact Catherine Sizemore at catherine.sizemore@uky.edu.